

CHILDREN'S HEALTH FOUNDATION JOB DESCRIPTION	
Role	Head of Impact
Reporting to	Chief Executive Officer
Background and Context	<p>Children's Health Foundation (CHF) is focused on raising funds to fulfil our mission of providing world class medical facilities, research and compassionate loving care for every sick child in Ireland cared for in Children's Health Ireland (CHI). The Foundation supports Crumlin and Temple Street Children's Hospitals, National Children's Hospital Tallaght and Connolly Urgent Care Centre.</p> <p>The creation of Children's Health Foundation in 2019 brought together the existing Temple Street Foundation and The Children's Medical and Research Foundation Crumlin to continue to support Ireland's sickest children in their treatment journey today, tomorrow and into the future.</p> <p>It's a really exciting time to join Children's Health Foundation, full of challenges and opportunities that allow us to support the hospitals in the best possible way, whether that's through family and patient support, vital research, medical equipment or redevelopment. And, being embedded in the hospitals crystallises our cause and we see first-hand the impact our work has.</p>
Role Purpose/ Summary	<p>Head of Impact is a new role for the Foundation focused on understanding and developing the priorities of funding for our beneficiaries. This role will lead out on establishing strategic relationships with key members of CHI and other charities with a focus on partnership and working to maximise the impact of funding.</p> <p>The Head of Impact will develop a metric driven approach to ensuring unmet needs and strategic direction in children's health are represented within Children's Health Foundation and our board. This role will support a cross organisational approach to ensure impact across the use of donor funds across CHI and children's research. The role will provide a range of functions including impact monitoring and evaluation, research, grant communications, and supporting the charity's strategic objectives. The Head of Impact will ensure that all funding from CHF to CHI initiatives and research is well utilised in the best interest of children's health. They will maintain accurate and informative information on all expenditure, identifying multi-annual trends and opportunities to deliver on our strategy.</p>
Principal Duties and Responsibilities	<ul style="list-style-type: none"> • Oversight of all funding programmes and special initiatives, working closely with the grants team to maintain a consistent, efficient and effective approach across all programmes

- Ensure excellent governance and maximum impact for our supporters and our Foundation .
- Ensure the Foundation is in line with the Charities Governance Code in relation to all expenditure and reporting of such.
- Define the strategic roadmap of how the Foundation will support sick children going forward.
- Managing and providing leadership to the grants team in their administration and delivery of the Foundation's grant funding.
- Evaluate the potential of using technology systems to support increased efficiencies and process around grant application and delivery.
- Maximise, measure and report on the impact of funding from CHF through the implementation of an impact framework, measured against key strategic objectives within our strategy.
- Overseeing and ensuring effective relationship management between CHF and CHI, funding partners and other key stakeholders across all funding programmes.
- Act as a representative for the organisation across funding potential such as research opportunities and strategic partnership potentials.
- Coordinate engagement opportunities and stakeholder interaction schedules across all key funding partnerships.
- Provide accurate and engaging communication on outcomes and impact for use in fundraising, supporter communications and key corporate publications such as the annual report.
- Work with the senior grants manager to ensure effective use and monitoring of charitable funds through excellent grant management.
- Develop a campaign of awareness around CHF for CHI staff across the sites to increase engagement.
- Collaborate with CHI on a new strategy for engagement with other charities and develop and manage existing partnerships.
- Develop products and opportunities for donors within the hospital and research environments.
- Support a roadmap for volunteering opportunities for CHF supporters across the hospital sites.

Qualifications and Experience

- 2-3 Years Experience in impact, monitoring or evaluation with experience in the charity or health sector
- Knowledge and practical experience in managing large expenditure budgets
- Understanding of excellent governance practices for a charity
- Stakeholder management expertise, ability to negotiate and influence

	<ul style="list-style-type: none"> • Ability to review and assess large amounts of information at pace • Detailed orientated • Superb communication skills, both communicating within the organisation and externally and excellent verbal and written communication skills to effectively convey the Foundation's mission, impact, and needs Team management experience • Ability to work with and through others • Experience in leading and managing teams, fostering a collaborative and productive work environment • Ability to engage and maintain relationships with key stakeholders, including donors, partners, and CHI members • Knowledge and experience in overseeing an entire grant lifecycle, from application to reporting • Impact Measurement and Evaluation skills • Ability to design and implement impact assessment frameworks to measure the effectiveness of programs and initiatives • Strategic Planning: Skills in developing and executing strategic plans that align with the Foundation's mission and goals • Financial Acumen: Proficiency in budgeting, financial reporting, and ensuring proper allocation and use of funds • Project Management: Strong project management skills to oversee multiple projects, ensuring deadlines are met and projects completed within budget • Policy and Advocacy: Understanding of relevant policies and the ability to advocate for the Foundation's interests within the sector • Data Analysis and Reporting: Proficiency in collecting, analysing, and presenting data to inform decision-making and demonstrate impact • Strong functional competency across the Microsoft suite, particularly Excel • Experience using CRMs e.g. Salesforce platform • Relevant industry qualification, desirable
<p>Functional Competencies</p>	<ol style="list-style-type: none"> 1. Understand CHF's external environment, at home and abroad. 2. Ethics Management – including the application of financial controls to avoid fraud. 3. Understands and promotes CHF's Organizational Values, History and Culture. 4. Accountability - Evaluation of planned spend to ensure value for money.
<p>Terms and Benefits</p>	<ul style="list-style-type: none"> • Fulltime, permanent role on Head of Function competitive salary depending on experience • Incremental salary scales • Flexible hybrid work policy • Cycle to Work Scheme • PRSA: up to 6% contributory after six months service • TaxSaver Commuter Ticket Scheme available

	<ul style="list-style-type: none"> • Employee Assistance Programme • Training and Education grant • Access to paid sick leave after six months service • 21 days annual leave and 5 privilege days per annum • Access to paid Maternity and Paternity Leave after 12 months service
<p>We are an equal opportunity employer</p>	<p>We are committed to working with and providing reasonable accommodations to job applicants and employees with physical or mental disabilities. If you believe you need a reasonable accommodation to complete any part of the application or hiring process, please send an email to jobs@childrenshealth.ie <i>This information will be treated as confidential and used only for the purpose of determining an appropriate accommodation for the interview process.</i></p>
<p>Informal enquiries</p>	<p>For informal enquiries or further information, please contact: Patrick Sweeney, People & Culture Lead via psweeney@childrenshealth.ie</p>
<p>Applying</p>	<p>Please send your CV and cover letter outlining your relevant experience to jobs@childrenshealth.ie by 5pm Monday 1st July 2024</p>