**Tax Back Frequently Asked Questions**

**How does the scheme work?**
If you’ve given €250 or more in one or more of the last four years, then we can claim an additional 44.9% in tax back from Revenue on your donations. So, if you have two minutes today, please fill in the Enduring Certificate and help unlock vital, life-saving funds so your generous gift can go even further towards giving every sick child the very best chance.

**How does the five-year form work?**
If you’ve given €250 or more in the past year you can complete one certificate that we can use to claim tax back on your gifts for the next five years. Don’t worry if your circumstances change, it’s not a problem. We claim automatically from Revenue where we have your certificate, and the level of your donations meets the threshold for the scheme. We would appreciate if you could let us know should your tax status change.

**Does signing a five-year form (Enduring Certificate) commit me to donating anything to Children’s Health Foundation?**
No, the five-year form is not a commitment on your part to donate anything – it simply enables Children’s Health Foundation to claim tax relief if you donate €250 or more in any of the five years covered by the form.

**Can Children’s Health Foundation claim if I’m self-assessed?**
Yes, as of 2013, the scheme allows us to claim tax back on your gifts whether you are self-assessed or PAYE.

**Do I need to tell you what I earn?**
No, we don’t need that information. All we need is your signature and PPS number, which we will store securely and use only for the purposes of submitting the claim to Revenue under their [Charitable Donation Scheme.](https://www.revenue.ie/en/companies-and-charities/charities-and-sports-bodies/charitable-donation-scheme/index.aspx)

**Where do I find my PPS number?**

You can find your PPS number on:

• Tax documents
• Payslips
• Your employer’s records

It’s a seven-digit number with a letter at the end.

**How far back can you claim?**

We can claim back as far as FOUR years (so for eligible donations made from 2020 to 2023).

**What if I give to more than one charity?**

We’ll only be claiming back on the donations you’ve made to Children’s Health Foundation. Each charity you donate to can claim tax back on your generous gifts, provided you are happy to return a tax form to each of them, and if you have paid sufficient tax to cover the refunds.

**Can Children’s Health Foundation claim on money I’ve collected from others?**

No, we can only claim tax back on donations which come from you.

**How much do I have to give?**

To be eligible you have to donate €250 or more in any given tax year.

**I don’t pay tax but my husband/wife does – can Children’s Health Foundation still claim?**

You may still be eligible. The name and PPS number used on the Enduring Certificate must belong to the person who is the taxpayer. We’ll also add the taxpayer’s name to our records if they do not already appear.

**What does the charity / Revenue do with my information? Will Revenue be looking into my tax affairs? / I’m not comfortable sharing my PPS number.**

We store your information securely and use it only for the purposes of submitting a claim under Revenue’s Charitable Donation Scheme. When we submit a claim to Revenue it contains your name, PPS number and the amount of your donation in a given year. Revenue will either approve or reject our claim based on whether there is sufficient tax paid against a PPS number. For more info, please go to the [Revenue website](https://www.revenue.ie/en/companies-and-charities/charities-and-sports-bodies/charitable-donation-scheme/index.aspx).

**Can I reclaim tax that has been repaid to Children’s Health Foundation?**

No. Where Children’s Health Foundation has received a repayment of tax in respect of donations that you have made, you cannot subsequently have any part of that tax repaid to you.

**Will you share my information with anyone else?**

Your privacy is very important to Children’s Health Foundation, and we will never share your details with any other party without permission. The only organisations with access to your Enduring Certificate are Children’s Health Foundation and Revenue. We store your form in a locked facility. We work in line with all data protection regulation. If we are eligible to receive tax back, this is provided by Revenue to Children’s Health Foundation.

**My accountant deals with all my tax affairs, I’ll pass it on to them**

The charity tax back scheme is separate to your own personal tax affairs. You need to sign the form, not your accountant, as it is your approval for us to claim tax back on the donations that you have personally made to Children’s Health Foundation. So please, if you can spare a moment, fill in the Enduring Certificate and send it back to us today.

**I made the donations through my company/ business**

If your donations were made through a company, then we cannot claim tax back on them. However, if they were made by you personally, then we can, so please, fill in the Enduring Certificate today and send it back to us. It takes just a moment and the funds you unlock can save lives.

**I don’t know if I’m eligible?**

 We may be able claim tax back on your donation, even if you’re:

• Retired

• Not currently a taxpayer

• On maternity leave

BUT we can’t do anything if we don’t have your Enduring Certificate – so please make sure to complete it and send it back TODAY!